

Internal Revenue Service
IRS
1301 Clay Street, Suite [REDACTED]
Oakland, CA 94612

Department of the Treasury

Date: 02/13/08

Taxpayer TIN: [REDACTED]

Tax Form: 1040

Tax Period(s): 200512

Person to Contact: [REDACTED]

Donald R. Signer
[REDACTED]
Fremont, CA 94539

Employee ID: [REDACTED]

Telephone Number: 510-[REDACTED]

Fax Number: 510-[REDACTED]

Dear Donald R. Signer ,

Your federal tax return for the year(s) shown above has been selected for examination.

What You Need To Do

Please call me on or before 02/20.2008. I can be contacted from 8:00 AM to 5:30PM at the contact telephone number provided above.

What We Will Discuss

During our telephone conversation, we will discuss:

- Items on your return that I will be examining,
- Types of documentation I will ask you to provide,
- The examination process,
- Any concerns or questions you may have.
- We will also set the date, time and agenda for our first meeting.

The issues listed below are the preliminary items identified for examination. During the course of the examination, it may be necessary to expand or contract the items. If this should occur, I will advise you of the change.

- 4797 Loss Bad Debts • •

605-1A

Someone May Represent You

You may have someone represent you during any part of this examination. If you want someone to represent you, please provide me with the following at our first appointment:

- A completed Form 2848, *Power of Attorney and Declaration of Representative*, or
- Form 8821, *Tax Information Authorization*,

If you prefer you may mail or fax the form to me prior to our first appointment. You can get these forms from our office, or from our web site at www.irs.gov, or by calling 1-800-829-3676. If you decide that you wish to get representation after the examination has started, we will delay further examination activity until you can secure representation.

Your Rights As A Taxpayer

We encourage you to read the Declaration of Taxpayer Rights found in the enclosed Publication 3498, *The Examination Process*. This publication also discusses general rules and procedures we follow in examinations. It explains what happens before, during, and after an examination, and appeal and payment procedures.

Thank you for your cooperation, and I look forward to hearing from you by

Sincerely,


Internal Revenue Agent

Enclosure:
Publication 3498